

**COATESVILLE AREA SCHOOL DISTRICT  
SPECIAL SCHOOL BOARD MEETING AGENDA**

**JUNE 14, 2016**

**9/10 CENTER AUDITORIUM**  
*(Immediately Following Committee Meetings)*

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President	<i>(Operations Committee)</i>
Ann M. Wurtz, Vice President	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets	<i>(Finance Committee)</i>
Brenda L. Geist	<i>(Operations Committee)</i>
Bashera Grove	<i>(Policy Committee)</i>
James Hills	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Thomas Siedenbuehl	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson	<i>(Education Committee)</i>

**General Counsel**

Judy Shopp, Esquire

**Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary  
Jason Palaia, Director of Elementary Education & Special Education (K-5)

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

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1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented.

B. **Exoneration of Chester County Tax Claims**

**RECOMMEND MOTION:** That the Board of School Directors exonerate Chester County Tax Claims for the attached uncollectable real estate tax liens. Both properties are mobile homes that have been removed.

C. **Introduction to Aesop System**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Frontline Technologies, as presented.

D. **Camera Project – Wire Installation**

**RECOMMENDED MOTION:** That the Board of School Directors award the bid for wire installation for the camera project to Gettle in the amount of 209,689.00 plus a 15% contingency for any unanticipated change order(s).

- E. Camera Project – Camera Installation**  
**RECOMMENDED MOTION:** That the Board of School Directors award the bid for camera installation to Schneider Electric in the amount of \$128,221.00 including maintenance support for the first year.
- F. Camera Project – Equipment Purchase**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the purchase of surveillance cameras from Gettle in the amount of \$422,554.71.
- G. NISL iPad**  
**RECOMMENDED MOTION:** That the Board of School Directors accept the donation of an iPad from NISL to be used for professional development participation, the NISL Program, and school business.
- H. Budget Transfers**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Budget Transfers, as submitted, and any other transfers necessary to close the 2015-2016 fiscal year.
- I. Donations / Sponsorships**  
**RECOMMENDED MOTION:** That the Board of School Directors accept the monetary donations from the following sponsors:

<u>Amount</u>	<u>Donor/Sponsor</u>	<u>Purpose</u>
\$500	Anonymous	Retirement Dinner
\$1,000	Anonymous	Coatesville’s Got Talent
\$200	Brandywine Health Foundation	Coatesville’s Got Talent
\$100	Brandywine Hospital	Coatesville’s Got Talent
\$200	Citadel Federal Credit Union	Coatesville’s Got Talent
\$200	Citizens Who S.E.E.	Coatesville’s Got Talent
\$50	Coatesville Army & Navy Store	Coatesville’s Got Talent
\$500	E. B. S.	Retirement Dinner
\$500	Humanus Corporation	Retirement Dinner
\$500	Insight	Retirement Dinner
\$750	Dr. Cathy Taschner	Coatesville’s Got Talent

- J. Memorandum of Understanding – Coaching Salaries**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between CATA and CASD, as presented.
- K. Memorandum of Understanding – Summer Pay Period Compensation**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between CATA and CASD, as presented.
- L. Memorandum of Understanding – Employee 122180**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between CATA and CASD, as presented.

- M. **Memorandum of Understanding – Employee 126700**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between CATA and CASD, as presented.
- N. **Memorandum of Understanding – Employee 136070**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between CATA and CASD, as presented.
- O. **Dell Equipment**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the five year lease purchase agreement with Dell for an annual amount of \$50,022.92 and \$1.00 buyout at the end of the lease, as presented.
- P. **Milestone Software**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the purchase of the Milestone software at the state contract price for an amount of \$171,852.20.
- Q. **Permission to Work Second Job**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request from Employee 136660 to serve as an adjunct professor. It is understood that the second job will not interfere with the administrator's job responsibilities pursuant to the administrative compensation plan.
- R. **Summer Training Sessions**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Springhouse Education & Consulting Services to provide summer training sessions for secretarial staffing.
- S. **Unauthorized Salary Increase Resolution**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Resolution for pursuing and collecting improper pay raises, as presented.
- T. **Homebound Instruction - Student 0021**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Homebound Instruction for student #0021.
- U. **Lindamood-Bell Contract – Student 60000793**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the professional services contract with Lindamood-Bell Learning Processes for student 60000793, as presented.
- V. **Confidential Release and Settlement Agreement - Student 11000623**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential release and settlement agreement for student 11000623, as presented.

- W. **Request to Waive Fees – Coatesville Youth Lacrosse**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees for the Coatesville Youth Lacrosse program.
- X. **Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented.
1. **Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:
- a. ADMINISTRATION
    - 1) Powell, Teresa, Math Specialist for Coatesville Area School District. For purposes of clarity and completeness in the School District's records, the last Board approved position for Dr. Powell was as Math Specialist, but Dr. Powell was functioning in the position of Director of Middle School Education Curriculum & Instruction. Letter Dated: 6/9/2016. Reason: Personal. Effective: 6/9/2016.
  - b. CATA
    - 1) Achuff, Carolyn, English Teacher for the Coatesville Area High School 9/10 Center. Letter Dated: 6/3/2016. Reason: Personal. Effective: 6/10/2016.
  - c. CATSS
    - 1) Dunnuck, Leslie, Special Education One-on-One Aide for the South Brandywine Middle School. Letter Dated: 6/1/2016. Reason: Personal. Effective: 6/1/2016.
    - 2) Vogel, Zachary, Special Education One-on-One Aide for the North Brandywine Middle School. Letter Dated: 5/18/2016. Reason: Personal. Effective: 5/18/2016.
  - d. FEDERATION
    - 1) Ross Jr., Rick, B-Custodian for the Scott Middle School. Letter Dated: 6/10/2016. Reason: Personal. Effective: 6/10/2016.
    - 2) Sonsini, Elizabeth, 3-Hour Food Service General Utility Worker for the South Brandywine School. Letter Dated: 6/1/2016. Reason: Personal. Effective: 6/9/2016.
    - 3) Sonsini, James, Substitute Food Service General Utility Worker for the Coatesville Area School District. Letter Dated: 6/1/2016. Reason: Personal. Effective: 6/8/2016.

e. EXTRA DUTY

- 1) Haitz, Philip, Co-Yearbook Advisor for the South Brandywine Middle School. Letter Dated: 6/3/2016. Reason: Personal. Effective: 6/10/2016.
- 2) Haitz, Philip, Co-Student Council Advisor for the South Brandywine Middle School. Letter Dated: 6/3/2016. Reason: Personal. Effective: 6/10/2016.
- 3) Liberato, Kyle, Assistant Wrestling Coach for the Coatesville Area Senior High School. Letter Dated: 4/12/2016. Reason: Personal. Effective: 4/12/2016.
- 4) Luciani, Lisa, Assistant Volleyball Coach for Coatesville Area Senior High School. Letter Dated: 5/26/2016. Reason: Personal. Effective: 5/26/2016.
- 5) McInerney, Brianne, Assistant Cheerleading Coach for the Coatesville Area Senior High School. Letter Dated: 2016-2017 School Year. Reason: Being Recommended for Head Cheerleading Coach. Effective: 6/2/2016.
- 6) Tassoni, Joseph, Assistant Football Coach for the Coatesville Area Senior High School. Letter Dated: 4/26/2016. Reason: Personal. Effective: 4/26/2016

2. New Appointments - Regular and Extra Duty

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Carpenter, Dustin, Social Studies Teacher for the Coatesville Area Senior High School. Posted: 3/22/2016. Salary: \$54,333. Step: 7. Level: M. Years of Exp: 7. Professional Contract. BA—History, Cabrini College. M.Ed. — Cabrini College. Certification: Business/Technology K-12, English 7-12, Social Studies 7-12. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) McDonald, Peyton, Head Cheerleading Coach for the North Brandywine Middle School. Posted: 3/29/2016. Salary: \$3,715.63. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 2) McInerney, Brianne, Head Cheerleading Coach for the Coatesville Area Senior High School. Posted: 3/29/2016. Salary: \$3,715.63. Effective: 2016-2017 School Year. SP4: Staff.
- 3) Wilson-Smith, Lynnee, ESY Instructional Aide for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.

- 4) ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.

Lindsey Place                      Rebecca Stillwell                      Alexis Watson

- 5) Extra Duty Assignments for the 2016-2017 School Year, as presented.
- 6) Game/Event Workers for the Coatesville Area School District High School Campus. Effective: 4/1/2016. Salary: \$40/Game/Event. SP4: Staff.

Matt Ortega                      Tony Puleo                      Joe Tassoni

- 7) Summer School Teachers for the Coatesville Area School District. Posted: 1/15/2016. Salary: \$33/Hour. Effective: 6/27/2016 – 8/4/2016. SP4: Approved. Pending 168 Forms.

Renee Ferretti-Smith                      Hagar Nero

c. NON-CERTIFIED

- 1) Duca, Katelynn, Substitute Police Officer for the Coatesville Area School District. Posted: 4/8/2016. Salary: \$20/Hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

3. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following new positions:

a. FEDERATION

- 1) Six (6) Summer Supplemental Food Service Workers. Salary: \$11/Hour

4. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATSS

- 1) Butler, Colleen, Special Education One-on-One Aide for the Rainbow Elementary School. Effective: 4/29/2016 – 5/12/2016.
- 2) Frost, Sandra, Attendance Secretary for the East Fallowfield Elementary School. Effective: 3/14/2016 – 4/15/2016.
- 3) Starcheski, Kimberly, Special Education One-on-One Aide for the Friendship Elementary School. Effective: 4/4/2016 – 4/25/2016.
- 4) Wallace, Margie, Principal's Secretary for the Coatesville Area High School 9/10 Center. Effective: 6/9/2016 – 8/8/2016.

b. FEDERATION

- 1) Coover, Phil, Head Custodian for the King's Highway Elementary School. Effective: 5/2/2016 – 6/1/2016.
- 2) Depedro, Anthony, Custodian for the Coatesville Area Senior High School. Effective: 5/8/2016 – 07/29/2016.
- 3) Reason, John, Custodian for the Friendship Elementary School. Effective: 5/23/2016 – 8/1/2016.
- 4) Santos, Eugenio, Custodian for the Rainbow Elementary School. Effective: 6/6/2016 – 07/1/2016.

5. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Ramirez, Tiffany, move from Food Service Substitute for the Coatesville Area School District to 4-Hour General Utility Worker for the East Fallowfield Elementary School. Posted: 2/22/2016. Salary: \$13.66/Hour. Effective: 5/31/2016. SP4: Staff.

6. **Correction(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. NON-CERTIFIED

- 1) Edwards, Kaitlyn, Executive Administrative Assist to the Human Resources Director. Posted: 1/22/2016. Salary: \$47,500 (prorated). Effective: 5/24/2016. (Corrected from \$45,000 on 5/10/2016 Agenda.)

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**



**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2016 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*